



Patient Registration

Today's Date: _____

Ver 6/1/17

Patient's Name: _____	Spouse/Partner's Name: _____
Birth date: _____ Age: _____	Birth date: _____ Age: _____
Race: <input type="checkbox"/> White <input type="checkbox"/> Black or African American <input type="checkbox"/> American Indian or Alaska Native <input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Asian <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input type="checkbox"/> Other <input type="checkbox"/> Unknown	Race: <input type="checkbox"/> White <input type="checkbox"/> Black or African American <input type="checkbox"/> American Indian or Alaska Native <input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Asian <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input type="checkbox"/> Other <input type="checkbox"/> Unknown
Employer: _____	Employer: _____
Home Address: _____ City/State/ Zip: _____	
Marital Status: <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed <input type="checkbox"/> Remarried <input type="checkbox"/> Single in a committed relationship <input type="checkbox"/> Single	

Referral Source(s): <input type="checkbox"/> Not Applicable <input type="checkbox"/> PCP/ObGyn Physician (if applicable): _____ <input type="checkbox"/> Patient/Friend/Relative _____ <input type="checkbox"/> Other _____ <input type="checkbox"/> Marketing: <input type="checkbox"/> Google <input type="checkbox"/> Yahoo <input type="checkbox"/> Bing <input type="checkbox"/> Facebook <input type="checkbox"/> CDC/SART Website <input type="checkbox"/> Other _____ <input type="checkbox"/> LGBT Media or Event _____ <input type="checkbox"/> _____ <input type="checkbox"/> Phoenix Magazine _____ <input type="checkbox"/> _____ <input type="checkbox"/> Insurance: <input type="checkbox"/> Banner <input type="checkbox"/> Blue Cross/Shield <input type="checkbox"/> United <input type="checkbox"/> Aetna <input type="checkbox"/> Cigna <input type="checkbox"/> Humana <input type="checkbox"/> _____

Email Address: _____		
Phone Contact List: Please list all contact phone numbers below	Call Order	√ if NOT OKAY to leave detailed message
Home Phone: _____		<input type="checkbox"/>
Work Phone: _____		<input type="checkbox"/>
Cell Phone: _____		<input type="checkbox"/>
Spouse/Partner: _____		<input type="checkbox"/>
EMERGENCY CONTACT #	Name: _____	Relation: _____

Preferred Pharmacy Name: _____	Phone #: _____
Address or Cross Streets: _____	Fax #: _____
City: _____	

I agree that the above information is correct as listed or changed as indicated. I authorize my insurance company to make payments directly to Advanced Fertility Care (AFC), Arizona Advanced Surgery Center, LLC (AASC), and/or Arizona Advanced Reproductive Laboratory, LLC (AARL). I further authorize AFC, AASC, and AARL to release any information about my medical care to my insurance company. This includes diagnosis, treatment and other information contained within the medical record. I agree to pay for any medical services that are not covered under my insurance, unless specific arrangements have been made with AFC, AASC, and/or AARL in advance.

Date _____

Signature _____



Nathaniel Zoneraich, MD, FACOG
 Frederick Larsen, MD, FACOG
 Nicole Kummer, MD, FACOG
 Reproductive Endocrinology & Infertility

HIPAA PATIENT PRIVACY ELECTIONS & SIGNATURE FORM

By signing below, I acknowledge that I have been offered and/or provided a copy of the "HIPAA Patient Privacy Notice" that is applicable for Advanced Fertility Care, PLLC (AFC), Arizona Advanced Surgery Center, LLC (AASC), and Arizona Advanced Reproductive Laboratory, LLC (AARL) and have therefore been advised of how health information about me may be used and disclosed by AFC, AASC, and AARL, and how I may obtain access to and control of this information. Finally, by signing below, I consent to the use and disclosure of my health information to treat me and arrange for my medical care, to seek and receive payment for services given to me, and for the business operations of the medical group, its staff, and its business associates.

Under HIPAA Guidelines, I hereby authorize release of my medical records to my physician(s), surgeon(s), anesthesiologist, or any other medical/laboratory care providers who have aided in my care at Advanced Fertility Care PLLC, Arizona Advanced Surgery Center, LLC, and/or Arizona Advanced Reproductive Laboratory, LLC.

In addition to the above, I also permit you to discuss my protected health information for any purpose with the following person(s):

Partner/Spouse: _____ Tel # _____

Ob-Gyn and/or PCP Physician(s): 1. _____
 2. _____

Other: _____ Relationship: _____ Tel # _____

I do not permit discussion of anything related to my care with any other person, except where mandated by legal authority. If this option is selected it will nullify any other option selected above.

***While not mandated under the HIPPA privacy act, in order to safeguard your privacy, our internal practice policy requires a signed written authorization for release of medical records to either yourself or any outside party, **regardless** of your selections above.

Print Name: _____ DOB: _____

Signature: _____ Today's Date: _____



PATIENT COMMUNICATION AUTHORIZATION

Patient Acknowledgement and Agreement – Patient Communication Policy:

My signature and choices noted below verify my acknowledgement of the following:

- I was provided with the opportunity to read the “Patient Communication Policy” document, which is available in the reception room or at www.azfertility.com, and fully understand its contents regarding both voice and electronic communication between myself and Advanced Fertility Care and its associated entities and staff. I understand the risks associated with voice, online, email, and text message communications between my provider/provider’s staff and me, and consent to the conditions outlined herein. In addition, I agree to follow the instructions set forth herein, including the Policies and Procedures set forth in the Patient Portal log in screen, as well as any other instructions that my physician may impose to communicate with patients via online and alternate forms of communications.
- Commonly used email services are not secure and fall outside of the security requirements set forth by the Health Insurance Portability and Accountability Act for the transmission of protected health information. I further agree to be held accountable and to comply with the patient responsibilities as outlined in the “Patient Communication Policy”.
- In consideration for my desire to use electronic communication as an adjunct to in-person office visits with my healthcare team, I hereby consent to electronic communication via both secure-encrypted and non-secure email services.
- I understand that I may revoke or alter my consent to communicate electronically at any time by notifying the practice in writing at the address below, but if I do, the revocation will not have an effect on actions my healthcare provider or team has already taken in reliance on my consent.
- I have been given the opportunity to discuss electronic communication with a representative of AFC and have had all my questions answered. I agree and release my provider and practice from any and all liability that may occur due to accidental misuse of electronic communication over both secure and non-secure networks.

I acknowledge the need for and grant permission to Advanced Fertility Care (and affiliates) to communicate lab results, health information, account/billing information, and appointment confirmations to me using the following means:

- **Secure Patient Portal and HEALOW Application** that is operated through eClinicalWorks Electronic Medical Record system. The email address provided will be used for the sole purpose of establishing an electronic patient portal account.
- **Secure/Encrypted Email** for messages and documents that may contain personal health information. Traditional Email for messages that do not contain personal health information.

<hr style="width: 80%; margin: 0 auto;"/> Email Address (please print)
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- **Text and/or Voice Messaging** for appointment notifications and confirmations

Mobile # _____	Carrier: _____
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Print Name: _____ Signature: _____ Date: _____



CONSENT TO TREATMENT

Medical Treatment: The patient consents to the treatment, services, office visits and procedures which may be performed in the office, which may include but are not limited to multiple visits, laboratory procedures, ultrasound evaluation, x-ray examination, medical and surgical treatment or procedures, anesthesia, or hospital services rendered under the general or specific instructions of the responsible physician or other health care providers.

The office may establish certain criteria which will automatically trigger the performance of specific tests which patient agrees may be performed without any further separate consent.

Legal Relationship between Healthcare Providers/Patients: The patient will be treated by his/her attending doctor, healthcare providers and be under his/her care and supervision.

I have read, understand, and agree to this treatment agreement.

I am the patient, the parent of a minor child, or the legal representative of the patient and am authorized to act on the patient's behalf to sign this agreement.

Signature: _____

Printed Name: _____

Date: _____



AFC AGREEMENT REGARDING PAYMENT TERMS AND CONDITIONS

Payments for professional services are due at the time services are provided. We accept cash, personal checks Visa, MasterCard, Discover Card and financing through one of the companies on our website.

For patients who wish to use credit cards as form of payment for ART Treatments (IVF or FET/FBT), a 3% convenience fee will be assessed in addition to the treatment cycle cost.

INSURANCE

We are providing our professional services to you – not the insurance company, consequently you are ultimately responsible for payment of our fees. ***As the patient, it is your responsibility to know what your insurance covers and does not cover.***

Our staff will assist you in providing a good faith estimate for your portion of the fee for services based on the information provided to us by your plan however, we cannot guarantee what your insurance company will pay on a claim; as the patient, ***you are ultimately responsible for payment of all charges not covered by your insurance.***

Please be aware that filing of claims is a courtesy our office provides to our patients, it does not guarantee payment to us. If we have received all of your insurance information at least 48 hours prior to the day of the appointment and we are able to confirm eligibility, we will be happy to file claims to contracted health plans on your behalf for covered services at AFC (Advanced Fertility Care).

BENEFITS ARE NOT DETERMINED BY OUR OFFICE

Benefits quoted by your insurance plan are not a guarantee of coverage or payment. Coverage and payment is determined by your insurance when the claim is actually processed.

Some insurance plans limit the number of procedures they will cover within a treatment cycle, so there may be times when not all procedures done will be covered by your insurance.

Some insurance plans also limit the type of services covered for example; if your insurance states that they will cover diagnostic testing only, this mean that they will not pay for a mid cycle or follicular ultrasound of a treatment cycle. This particular type of ultrasound would be considered part of treatment, not diagnostic, and therefore would be self pay and not billable to your insurance plan.

You may have noticed that sometimes your insurance reimburses you or the doctor at a lower rate than the doctor's actual fee. Frequently, insurance companies state that the reimbursement was reduced because your doctor's fee has exceeded the usual, or reasonable fee ("UCR") used by the company. A statement such as this gives the impression that any fee greater than the amount paid by the insurance company is unreasonable or well above what most doctors in the area charge for a certain service. This can be very misleading and is simply not accurate.

Insurance companies set their own fee schedules and each company uses a different set of fees they consider allowable. These allowable fees may vary widely because each company collects fee information from claims it processes. The insurance company then takes this data and arbitrarily chooses a level they call the "allowable" UCR Fee. Frequently this data can be three to five years old and these "allowable" fees are set by the insurance company so they can make a net 20%-30% profit. Unfortunately, insurance companies imply that your doctor is "overcharging" rather than say that they

are "underpaying" or that their benefits are low. In general, a less expensive insurance policy will use a lower usual, customary, or reasonable (UCR) figure.

Once the physician has determined your treatment protocol, you will have a financial consultation to discuss the upcoming treatment and identify the estimated charges for expected procedures. However, once treatment begins, unique patient situations sometimes require additional procedures. These additional procedures may not be announced to you as "additional" by our clinicians, as they are providing you with care based solely upon your individual needs. (These procedures for example may relate to extra ultrasounds and blood tests to monitor effects of medication during ovarian stimulation.)

FEE FOR SERVICE AND PAYMENTS

All estimated prices quoted to you are quoted under a fee for service arrangement. Under the fee for service arrangement, you will be charged for all of the services provided by AFC, **and you will not be entitled to a refund in the event that, for any reason, the treatment is not successful.** This arrangement may not be modified by a verbal agreement.

You will be financially responsible for all services provided, even if such services were not anticipated when you began treatment and are not included in the financial visit. Charges that are patient responsibility and remain unpaid after 30 days are subject to an administrative fee of \$15.00 per billing cycle.

Patients are required to pay ALL estimated deductibles, co-payments, and co-insurance amounts AT THE TIME OF SERVICE. In the cases of some types of treatment cycles, these amounts will be collected at the onset of the treatment cycle.

Should there be any cost difference resulting in an under or over payment of the provided estimate vs. the actual cost of services, the patient will be invoiced for any balances due or the account will be credited any over payment amount. Refunds are only considered at the conclusion of all treatment services with AFC.

ASSIGNMENT OF BENEFITS

If I am entitled to benefits of any type whatsoever under any policy of insurance, the benefits are hereby assigned to AFC or to the provider group rendering service, for application on my bill. However, **I UNDERSTAND THAT I AM RESPONSIBLE FOR PAYMENT OF MY BILL.** In rendering treatment, AFC is relying on my agreement to pay the account.

I have read and understand the ***AFC AGREEMENT REGARDING PAYMENT TERMS AND CONDITIONS*** and agree to be responsible for all charges incurred by me and to pay my account balance. If my account is sent to an attorney or collection agency, I agree to pay attorney's fees and/or collection agency expenses. The amount of the attorney's fee shall be established by the Court and not a jury in any court action. A delinquent account may be charged interest at the legal rate.

My signature on this document confirms that I have read, understand, and agree to the AFC AGREEMENT REGARDING PAYMENT TERMS AND CONDITIONS.

Signature: _____ Date: _____

Printed Name: _____



ZIKA VIRUS INFORMATION SHEET

Zika is a mosquito transmitted infection caused by a virus that can be spread in several different ways:

- 1) via mosquito bite from a carrier mosquito into a non-infected person,
- 2) from an infected pregnant woman to her unborn baby,
- 3) sexual transmission of body fluids (female to female, male to female, male to male)
- 4) blood transfusion.

Many individuals infected with Zika will not have symptoms. The most common symptoms are fever, rash, joint pain, and conjunctivitis (red eyes). Other symptoms include headache and muscle pain. Viral transmission from a woman to her unborn child may result in severe congenital abnormalities, diseases of the nervous system, and/or developmental delay in the child.

For this reason, it is paramount that a person infected with Zika or who is at risk for infection should take precautions to not conceive for a specified duration after infection or potential exposure to Zika virus.

It is of critical importance and YOUR RESPONSIBILITY to inform your Advanced Fertility Care healthcare provider immediately if:

- 1) You have tested positive for the Zika Virus
- 2) You are at risk for Zika infection due to travel to Zika areas over the last 2 months, or 6 months for any male intimate partner.
- 3) You are exhibiting any of the above noted symptoms of the Zika Virus

Women and men who have a confirmed Zika infection should wait at least 6 months after onset of illness to conceive and should also avoid sex or use condoms until this 6 month period has elapsed. Women and men who have had a potential exposure to Zika virus but do not have symptoms should consider testing for Zika virus within 2 weeks of suspected exposure and wait at least 8 weeks after latest date of exposure to re-test. These individuals should attempt conception only after follow-up testing is negative.

NOTE: These recommendations are subject to change as new information is being discovered and released by the CDC on a regular basis. AFC will do its best to update our patients with the current information, however, all patients are expected to seek the most current information about Zika viral transmission, prevention, geographical at risk area, and pregnancy guidelines at the CDC website: <https://www.cdc.gov/zika/index.html>.

By signing below, you attest that you have read and fully understand the information above.

Patient (sign):	Print Name:	Date of Birth:	Today's Date:
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LABORATORY TESTING & FINANCIAL POLICY

We would like to inform all of our patients that a portion of your laboratory testing for fertility services will be performed by:

Arizona Advanced Reproductive Lab, LLC (AARL)

AARL **does not** hold contracts for reimbursement purposes with most insurance plans. However, many insurance plans may partially or fully reimburse for testing done through AARL, especially if the policy has coverage for out-of-network benefits.

There are certain hormone tests that must be performed by AARL for infertility treatment due to the quality and consistency of the results as well as rapid access to these results. The following tests, if ordered, **WILL** be performed by AARL and may incur out-of-pocket costs in addition to the insurance coverage: **FSH, Estradiol, LH, Progesterone, and either serum or urine HCG.**

In addition to these, ALL andrology services (male testing including **Semen Analysis, Sperm Chromatin Structure Assay, IUI sperm preps, and biological tissue freezing**) will be performed by our certified andrologist and/or embryologist as part of AARL.

Finally, **all laboratory procedures done in connection with a fertility treatment** such as IVF, IUI, and Ovulation Induction **will be performed by AARL.**

For **ALL** AARL services, **FULL PAYMENT** will be collected prior to or on the day of service. We will be happy to supply you with an itemized statement for your insurance company for your reimbursement purposes.

The remainder of any additionally ordered blood work (general medical or infectious disease screening, endocrine screening or genetic testing) will be sent to a 3rd Party outside laboratory who will bill your insurance company or you directly if you are not covered by an insurance plan.

By signing below, I acknowledge that I understand that Nathaniel Zoneraich, MD has a financial interest in Arizona Advanced Reproductive Laboratory, LLC, and that I agree to have the above mentioned tests and any future endocrinology/embryology/andrology services performed at Arizona Advanced Reproductive Laboratory, LLC.

I have read the above information and understand the policy in regards to AARL and 3rd Party laboratory services.

Signature: _____ Date _____

